

**ASIAN CONFERENCE ON COMPARATIVE LAWS  
(ASIAN-COL 2023)  
GUIDELINES**



(English Version)

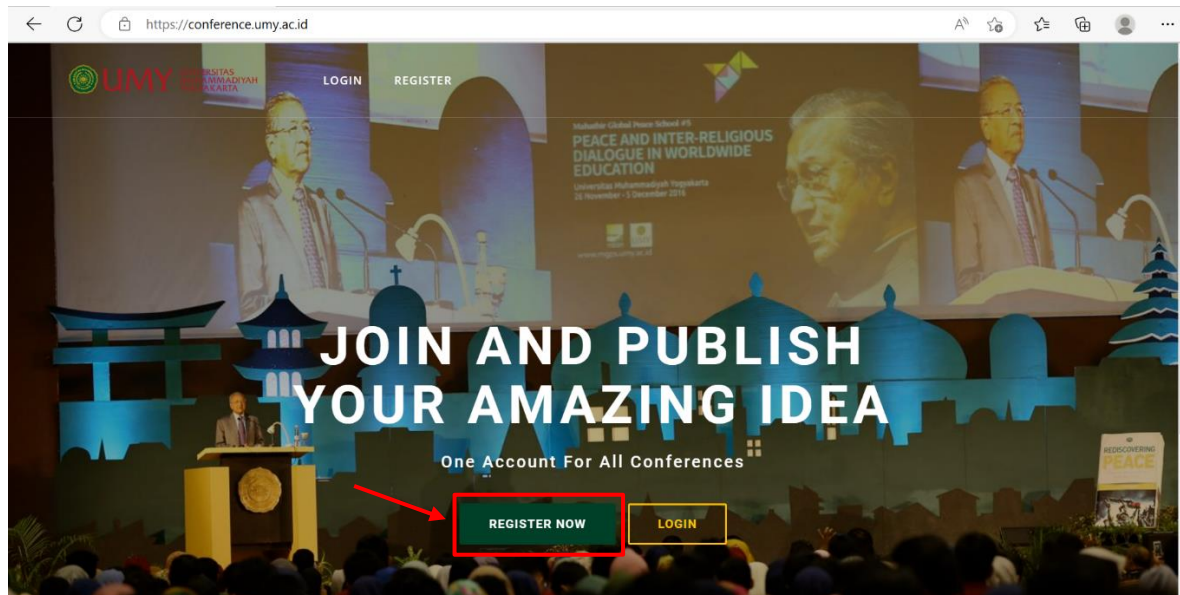
**UNIVERSITAS MUHAMMADIYAH YOGYAKARTA  
INDONESIA  
2023**

## HOW TO REGISTER ASIAN-COL 2023 ACCOUNT

1. Open the main website of the Asian Conference on Comparative Laws (ASIAN-COL 2023) through <https://asiancol.umy.ac.id/2023/>.
2. Click **Submit Abstract**.



3. The main webpage of UMY Conference (conference.umy.ac.id) will appear on your screen. Then, click **Register Now**.



4. Fill all the information needed on the columns, then click **Register Now**.

UMY UNIVERSITAS MUHAMMADIYAH YOGYAKARTA

### Create an account

Salutation... ▾

First Name

Middle Name

Last Name

Phone Number

Are You From Universitas Muhammadiyah Yogy ▾

Email

Affiliation (Organization/University)

Status Participant ▾

Search country... ▾

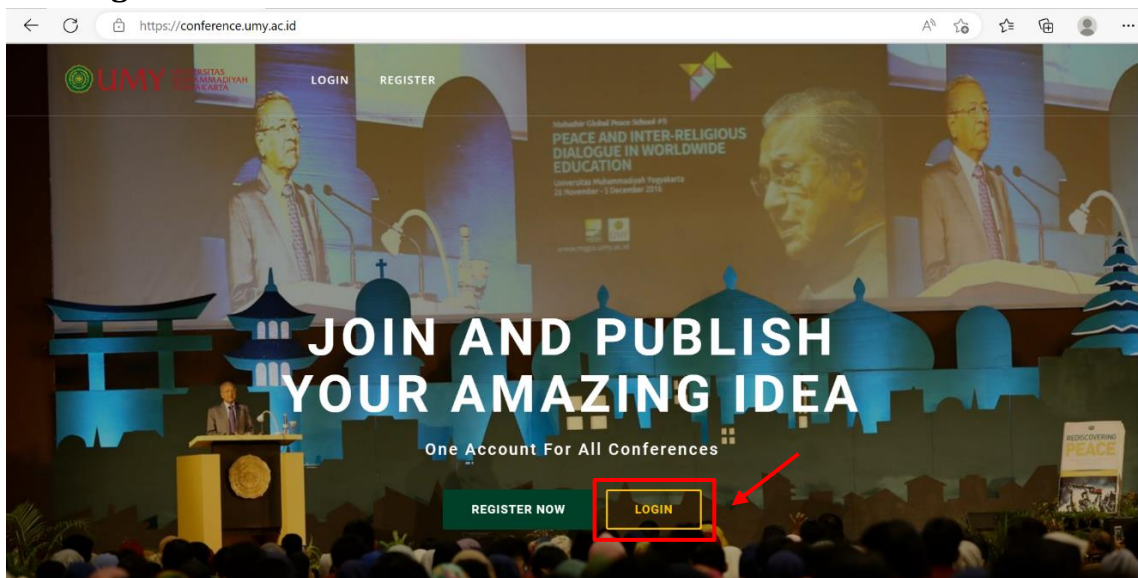
**REGISTER NOW**

**CANCEL**

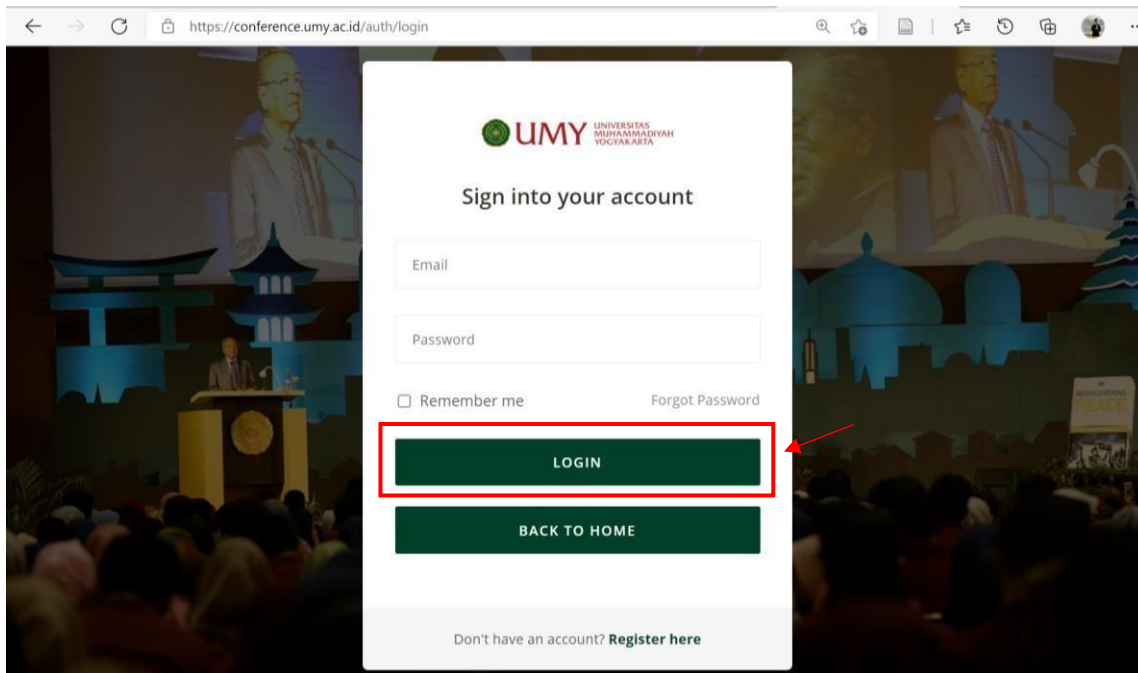
Already have a account? [Login here](#)

5. The verification will be sent to your email. Please check your email and activate the account.

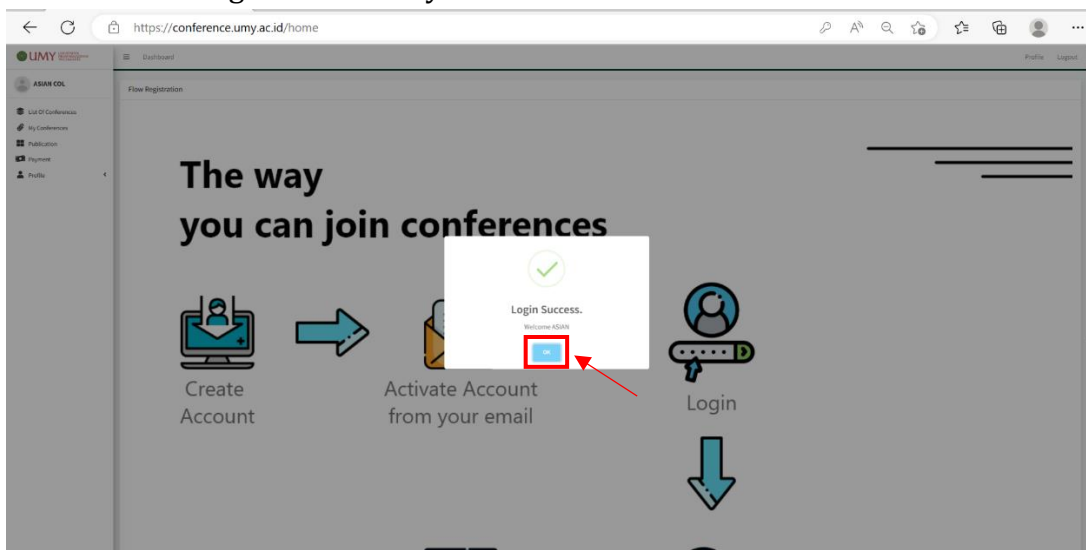
6. Further, re-login to the main webpage of UMY Conference through [conference.umat.ac.id](https://conference.umat.ac.id), then **Login** with the activated account.



7. Enter your email and password, then click **Login**.



8. Click **OK** after login successfully.



9. Congratulations! Your account has been registered and you may continue to the next steps.

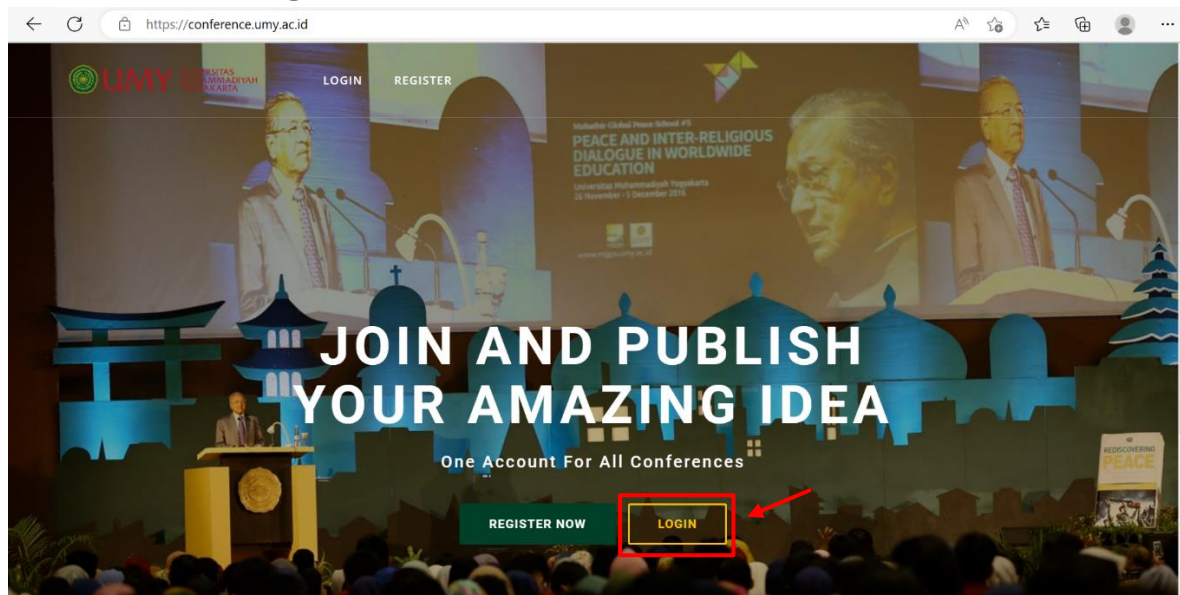


## HOW TO SUBMIT ABSTRACT

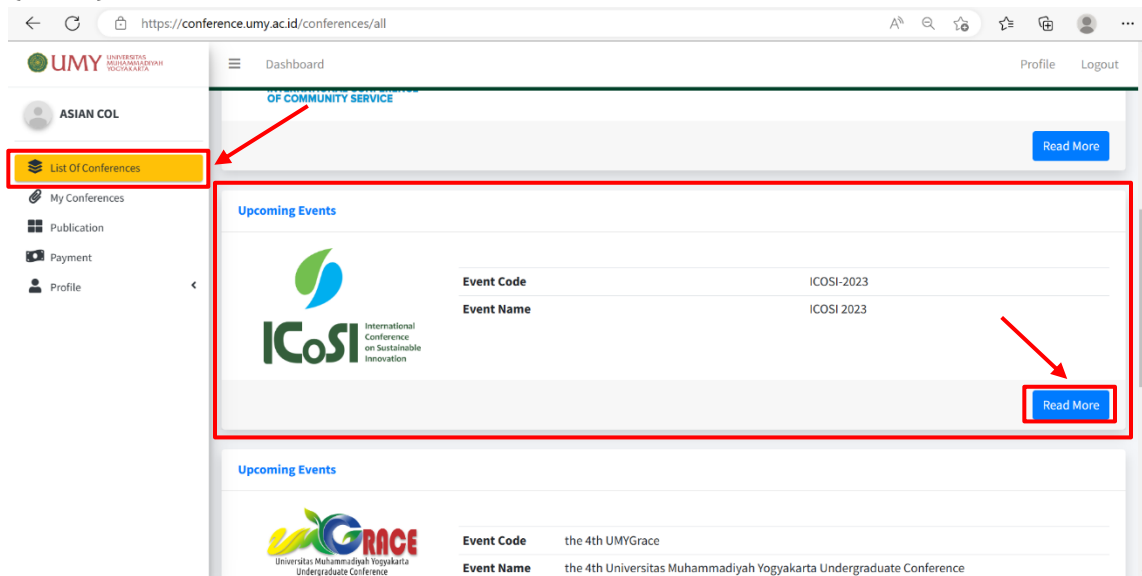
1. Open the main website of the Asian Conference on Comparative Laws (ASIAN-COL 2023) through <https://asiancol.umy.ac.id/2023/>.
2. Click **Submit Abstract**.



3. The main webpage of UMY Conference (conference.umy.ac.id) will appear on your screen. Then, click **Login**.



4. Click **List of Conferences**, find the International Conference on Sustainable Innovation (ICOSI) 2023 and click **Read More**.

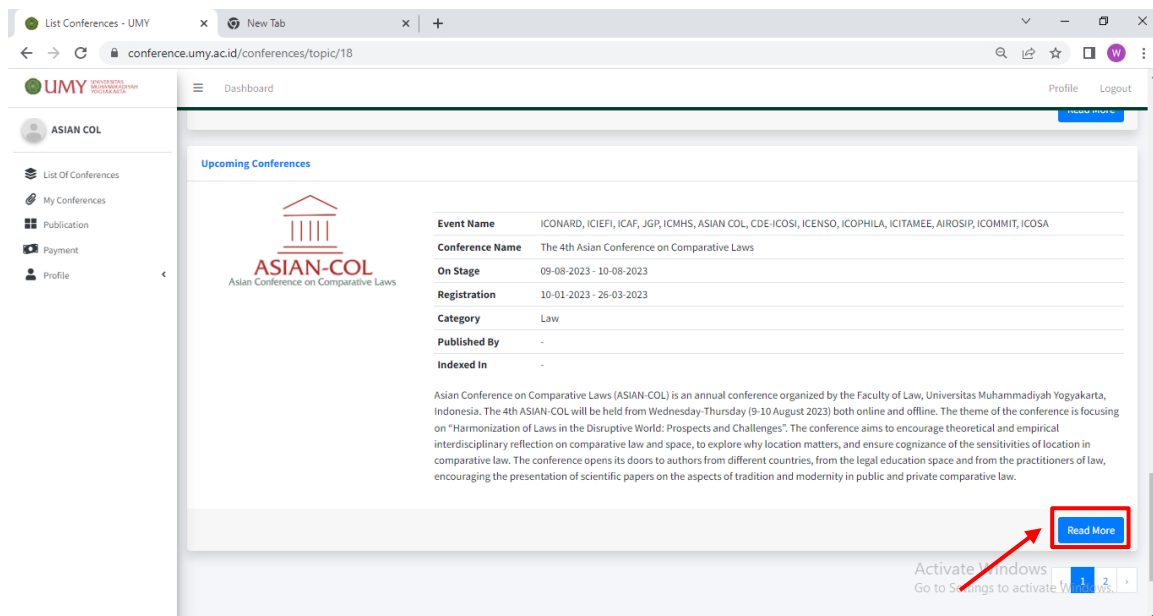


The screenshot shows the UMY conference website dashboard. The left sidebar contains a menu with 'List Of Conferences' highlighted in yellow. A red arrow points to this menu item. The main content area is titled 'Upcoming Events' and features a card for the 'International Conference on Sustainable Innovation (ICOSI) 2023'. The card includes the ICOSI logo and a table with the following details:

Event Code	ICOSI-2023
Event Name	ICOSI 2023

A red arrow points to a 'Read More' button located at the bottom right of the ICOSI 2023 card. Below this, another 'Upcoming Events' section is partially visible, showing a card for 'the 4th UMYGrace' conference.

5. Scroll down until you find the **4th Asian Conference on Comparative Laws**. Then, click **Read More**.

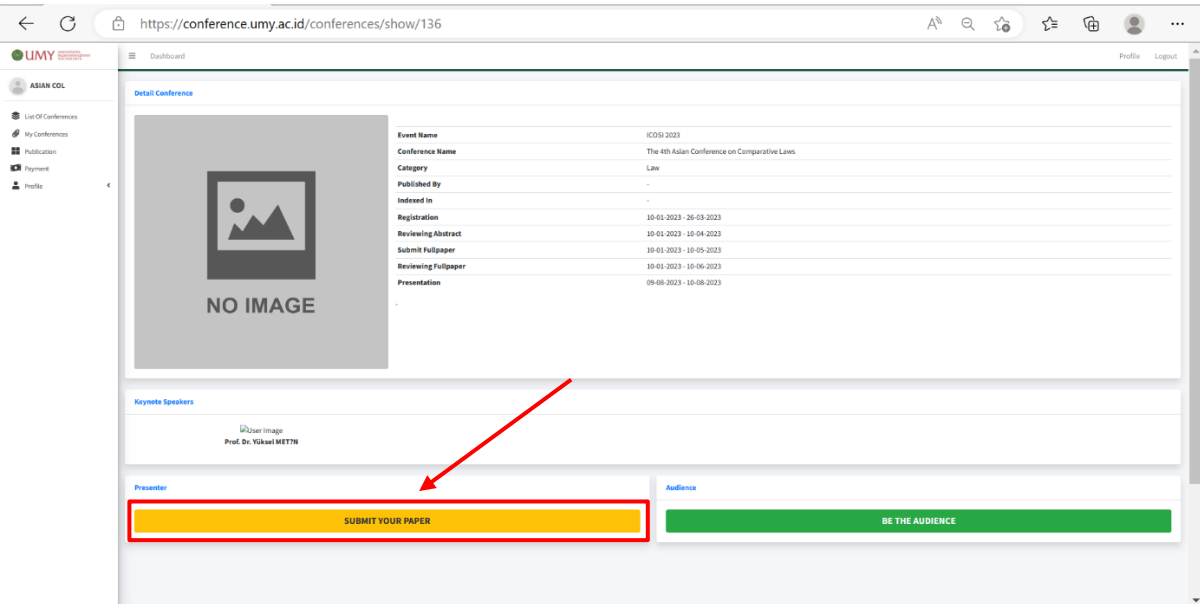


The screenshot shows the UMY conference website dashboard with the 'Upcoming Conferences' section. The left sidebar contains a menu with 'List Of Conferences' highlighted in yellow. A red arrow points to this menu item. The main content area is titled 'Upcoming Conferences' and features a card for the 'Asian Conference on Comparative Laws (ASIAN-COL)'. The card includes the ASIAN-COL logo and a table with the following details:

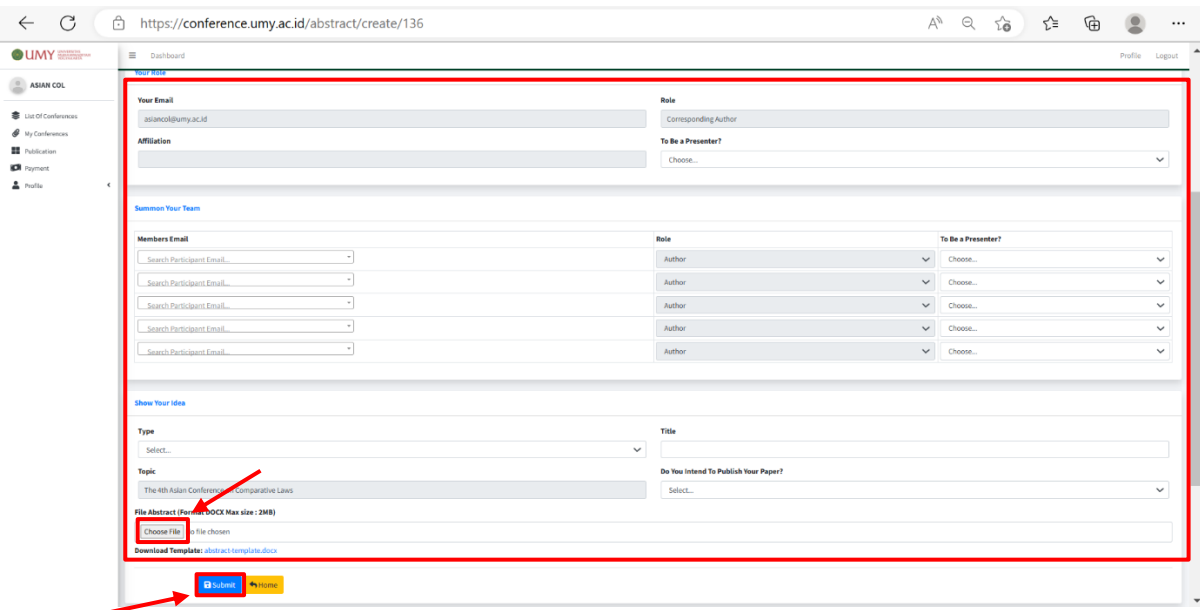
Event Name	ICONARD, ICIEFI, ICAF, JGP, ICMHS, ASIAN COL, CDE-ICOSI, ICENSO, ICOPHILA, ICITAMEE, AIROSIP, ICOMMIT, ICOSA
Conference Name	The 4th Asian Conference on Comparative Laws
On Stage	09-08-2023 - 10-08-2023
Registration	10-01-2023 - 26-03-2023
Category	Law
Published By	-
Indexed In	-

Below the table, there is a paragraph of text describing the conference. A red arrow points to a 'Read More' button located at the bottom right of the ASIAN-COL card.

6. **Detail Conference** will appear on your screen, scroll down and click **Submit Your Paper**.

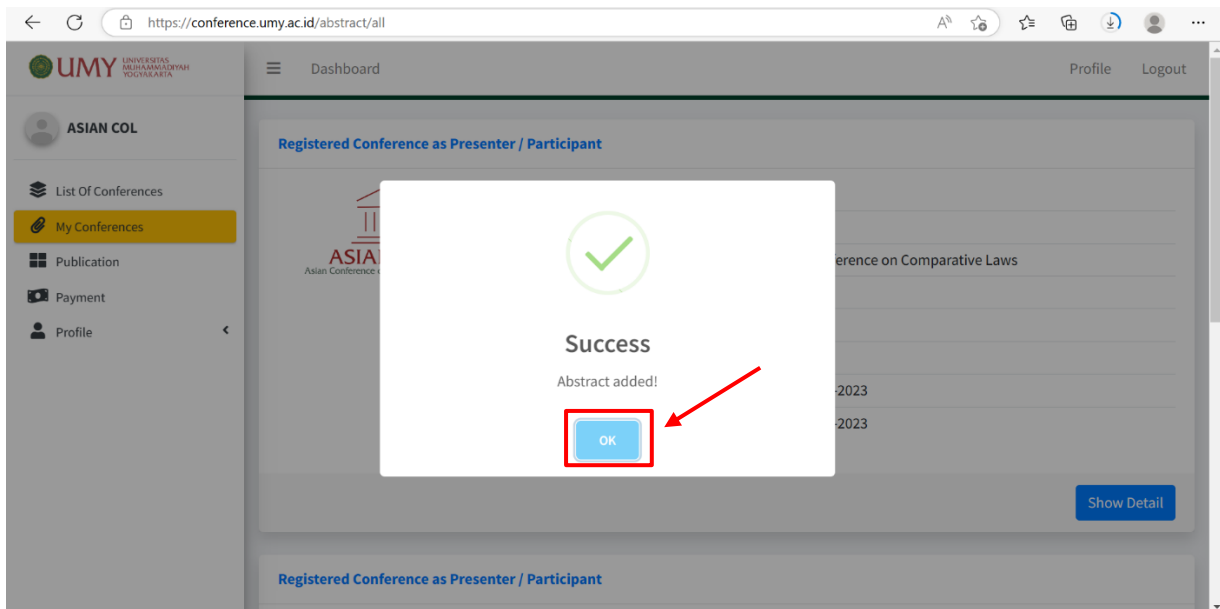


7. Fill in all data and information are needed on **Your Role, Summon your Team, and Show Your Idea**.



Notes: registering team members must be followed by the activation of UMY Conference (conference.ummy.ac.id) through the Register menu on its page. In the Show Your Idea section, choose **oral** for submenu Type and submenu Title must be filled with maximum 12 words.

8. Upload abstract file by clicking **Choose File** and click **Submit Abstract**. Adjust the format and size file in accordance with the requirements.
9. Once the abstract is uploaded, there will appear a notification stating Success: Abstract added! Then click **OK**.



10. Congratulations! Your abstract has been uploaded.  
If you have successfully uploaded the abstract, please kindly wait and check the status of your abstract occasionally. Should your abstract is accepted you may download the abstract LoA as a proof of submission.

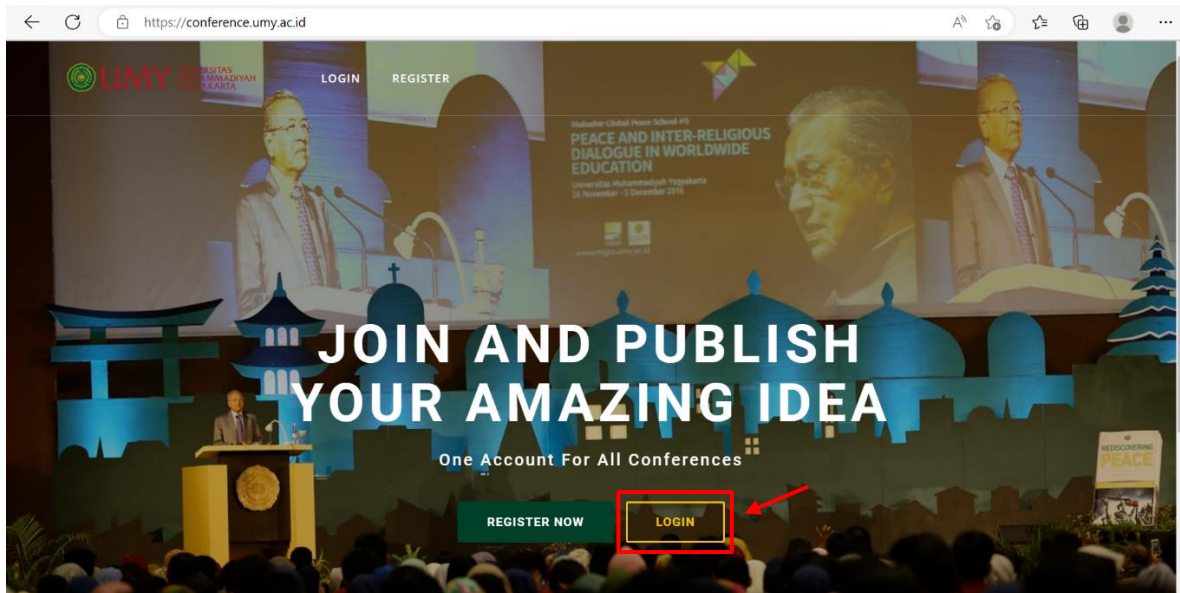


## HOW TO COMPLETE THE PAYMENT OF CONFERENCE FEE

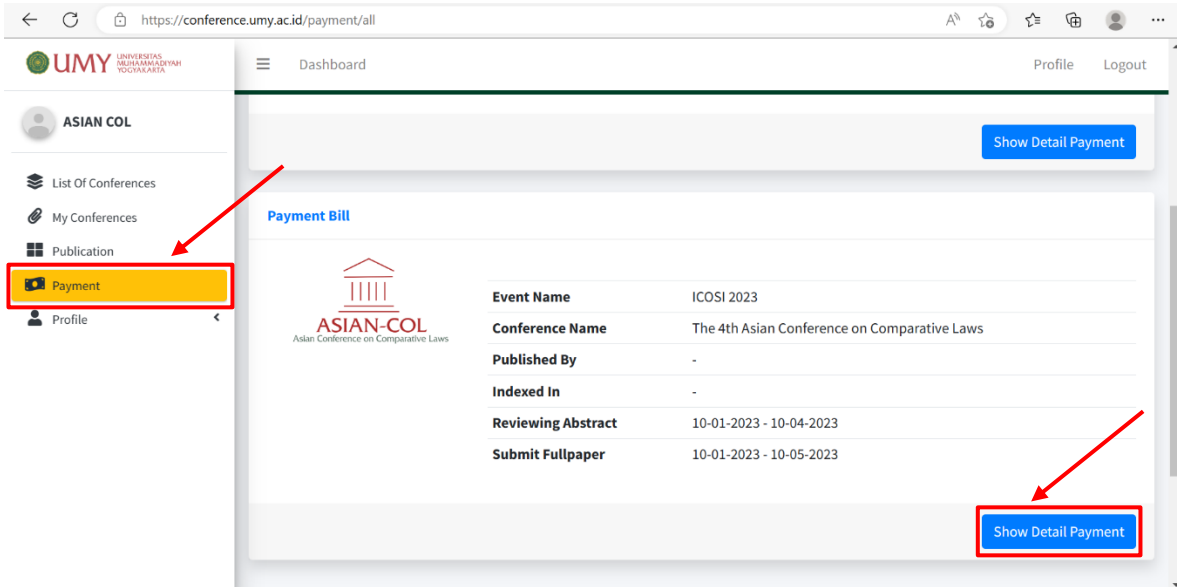
1. Open the main website of the Asian Conference on Comparative Laws (ASIAN-COL 2023) through <https://asiancol.umy.ac.id/2023/>.
2. Click **Submit Abstract**.



3. The main webpage of UMY Conference (conference.umy.ac.id) will appear on your screen. Then, click **Login**.



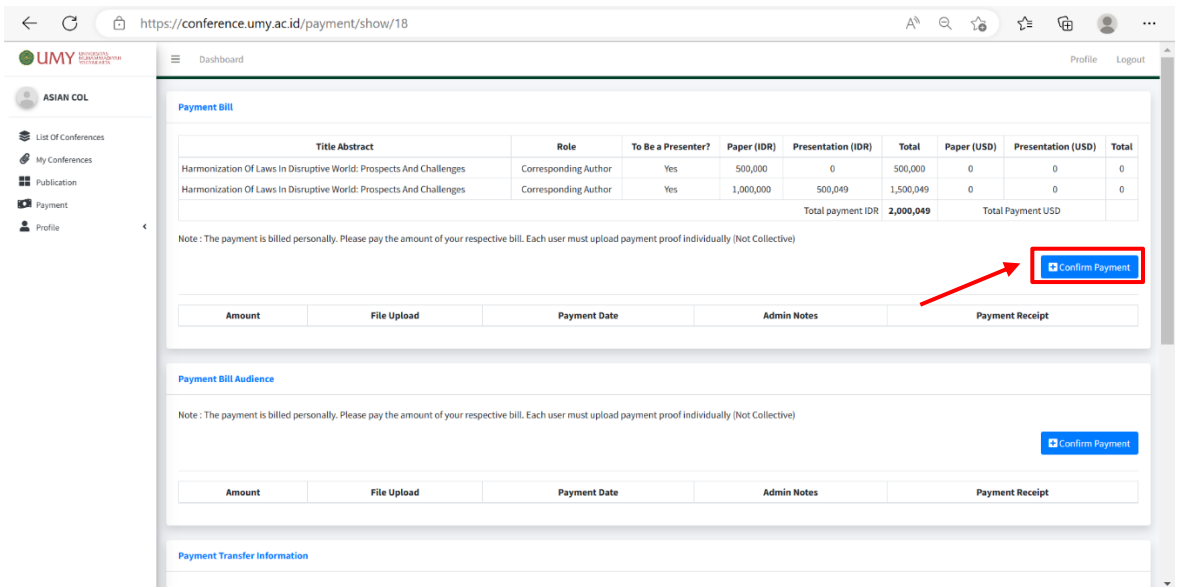
4. Click **Payment** on your screen. Then, click **Show Detail Payment**.



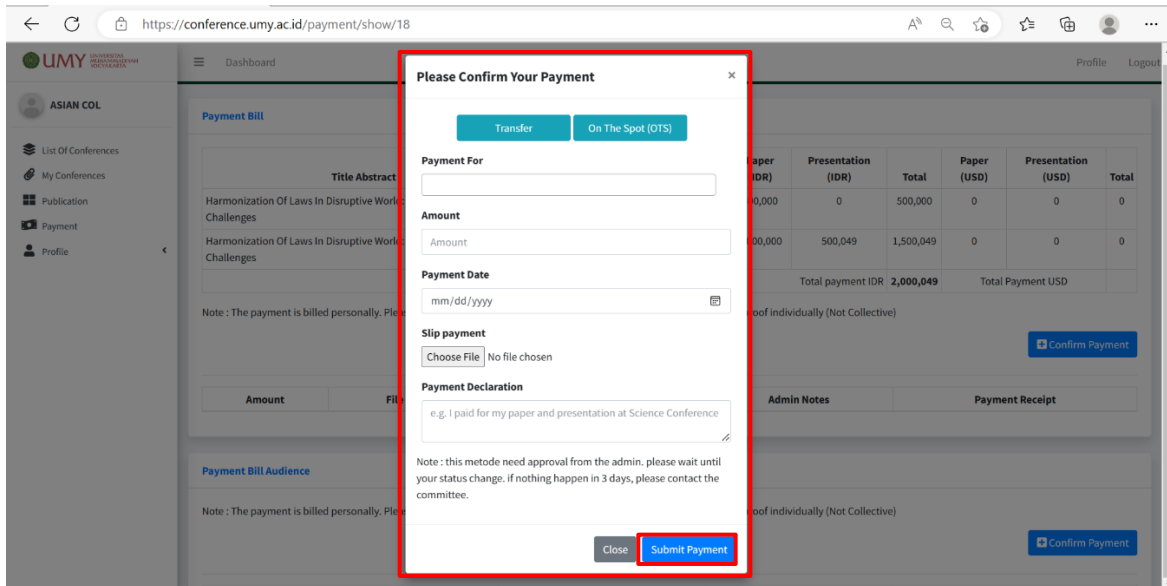
5. Pay according to the attached bill. Then, transfer the payment to the following below.

**Bank** : **Bank Tabungan Negara (BTN)**  
**Beneficiary** : **Universitas Muhammadiyah Yogyakarta**  
**Bank Account Number** : **6630155000041**  
**Swift Code** : **BTANIDJA**

6. Then, click **Confirm Payment** to upload your payment slip.



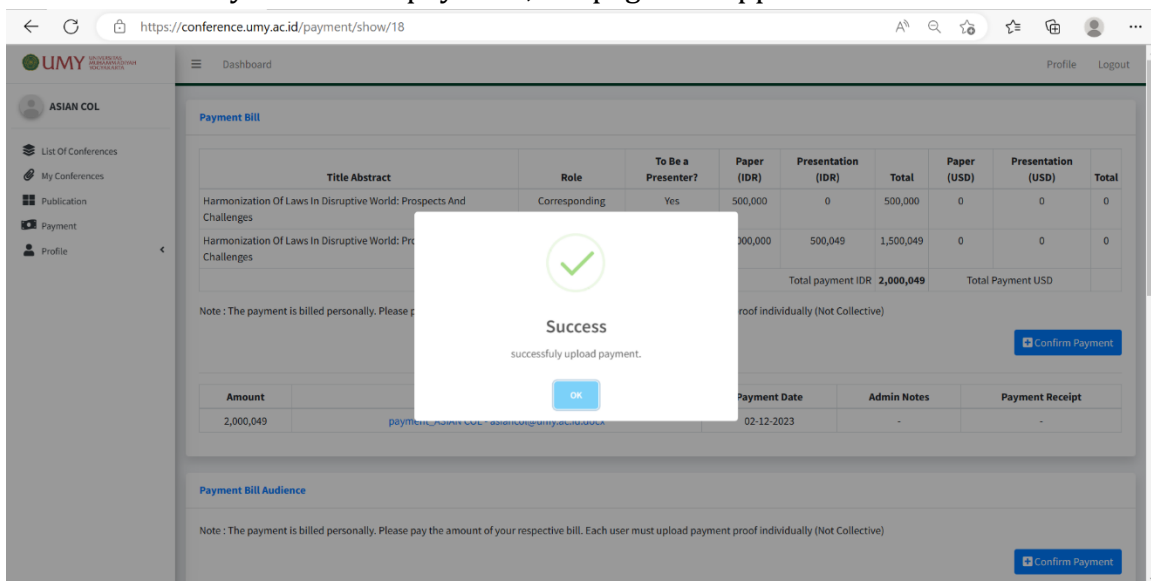
- Fill in the **Payment For**, **Amount**, and **Payment Date**. Subsequently, upload the payment slip. Write down the additional information in the **Payment Declaration** column then click **Submit Payment**.



### Notes

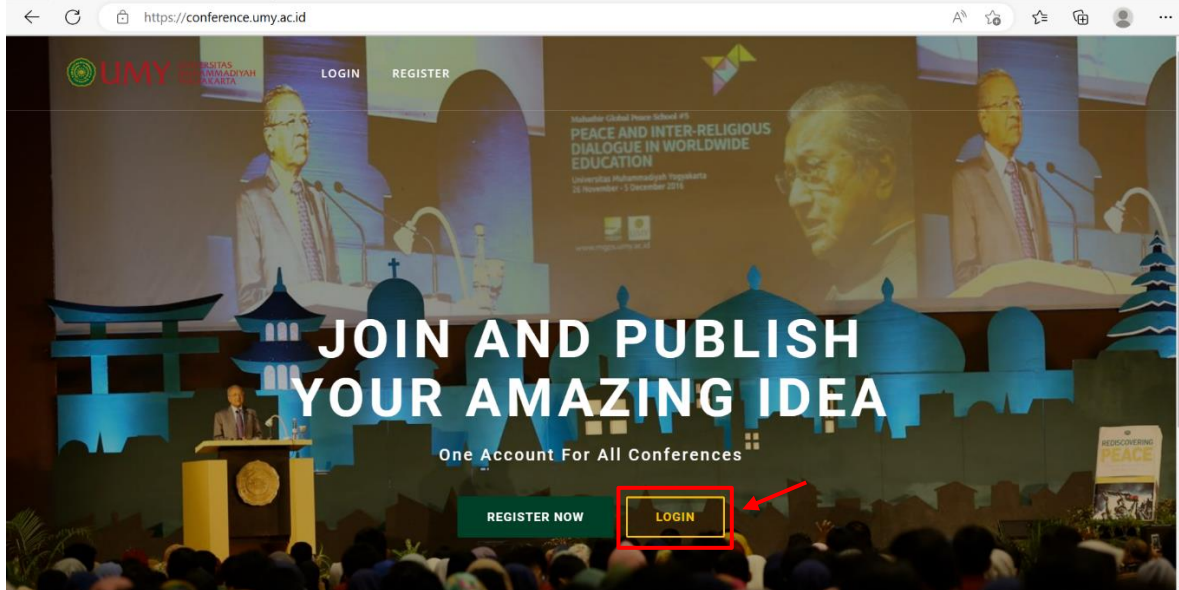
- Payment for : Abstract title to be paid
- Amount : The amount of payment to be paid
- Payment Date : Proof of submission upload date
- Payment Slip : Proof of payment
- Payment Declaration : Name\_Bank (Example: Renata\_BCA)

- After successfully submit the payment, the page will appear as follows.

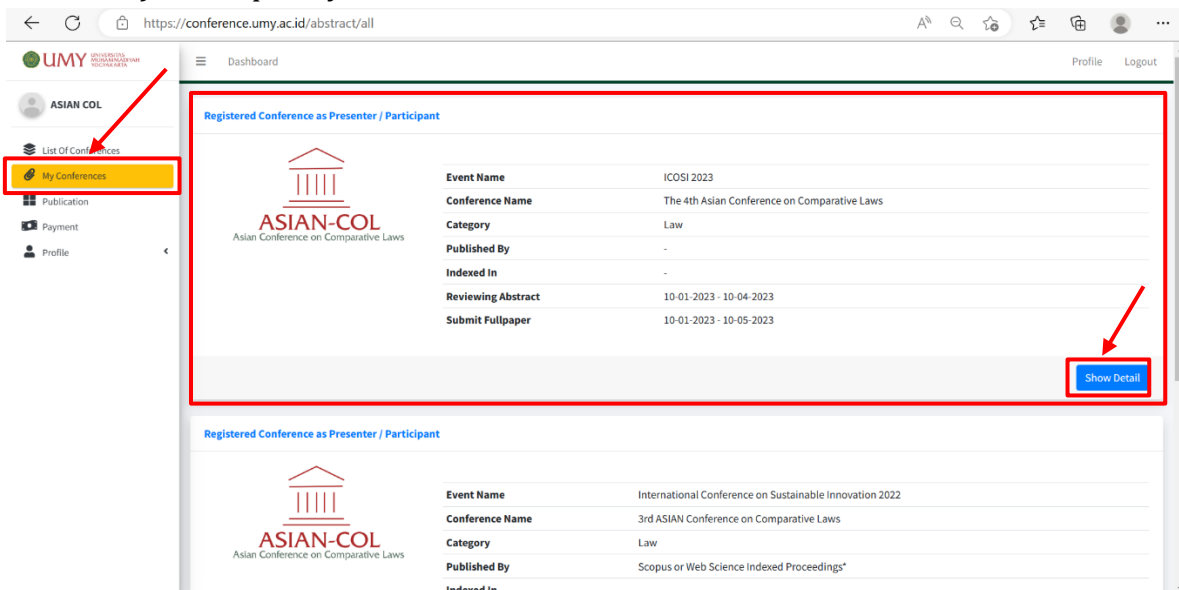


## HOW TO DOWNLOAD ABSTRACT LOA

1. Open the main website of the UMY Conference through <https://conference.umy.ac.id>. Then, click **Login**.

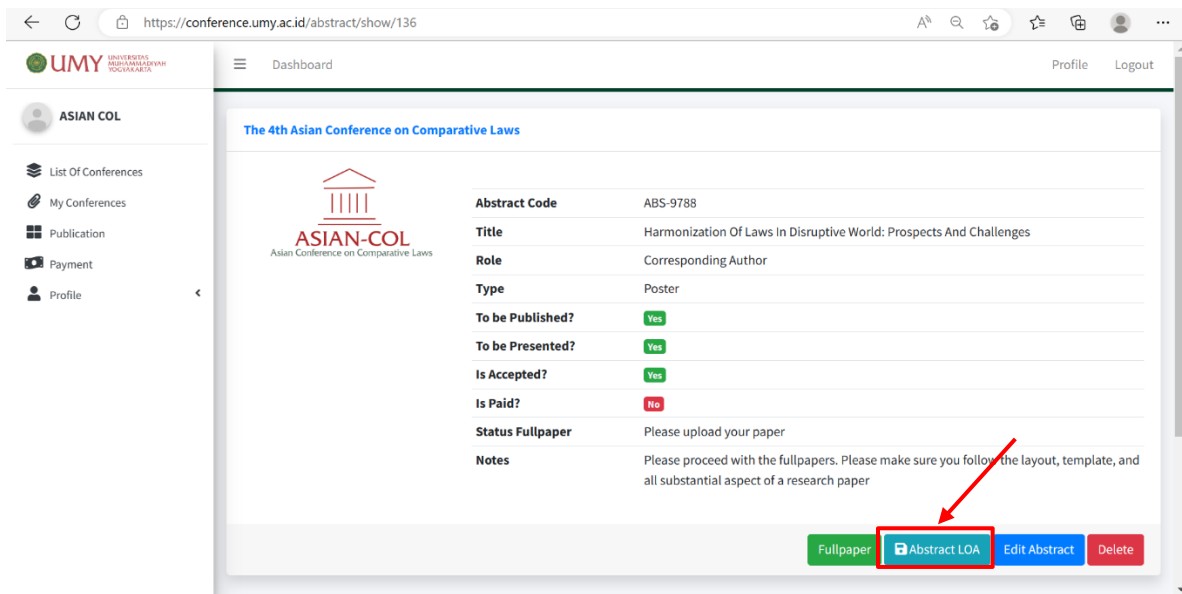


2. Click **My Conference** and choose Asian Conference on Comparative Laws 2023 (ASIAN-COL 2023). Subsequently, click **Show Details**.



3. Abstract details that have been uploaded will appear on your screen. Abstract must be reviewed by the Scientific Committee first. Should the abstract is accepted, there will be an **Abstract LoA** on the webpage.

4. Click the **Abstract LoA** to download the file.



The screenshot shows a web browser window displaying the ASIAN-COL dashboard. The URL is <https://conference.umy.ac.id/abstract/show/136>. The dashboard is titled "The 4th Asian Conference on Comparative Laws" and features the ASIAN-COL logo. A table of abstract details is shown, including the abstract code (ABS-9788), title ("Harmonization Of Laws In Disruptive World: Prospects And Challenges"), role ("Corresponding Author"), type ("Poster"), and submission status (Accepted). At the bottom of the abstract details, there are four buttons: "Fullpaper", "Abstract LoA", "Edit Abstract", and "Delete". A red box highlights the "Abstract LoA" button, and a red arrow points to it from the right.

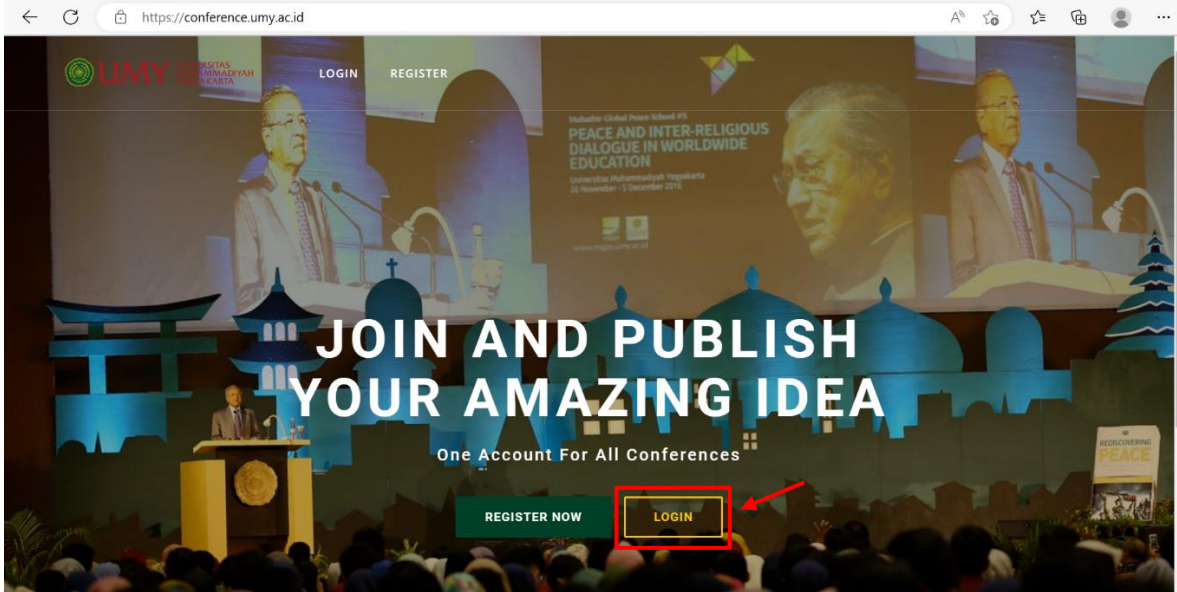
Abstract Code	ABS-9788
Title	Harmonization Of Laws In Disruptive World: Prospects And Challenges
Role	Corresponding Author
Type	Poster
To be Published?	Yes
To be Presented?	Yes
Is Accepted?	Yes
Is Paid?	No
Status Fullpaper	Please upload your paper
Notes	Please proceed with the fullpapers. Please make sure you follow the layout, template, and all substantial aspect of a research paper

5. Congratulations! Your abstract has been accepted. You may complete your full paper and submit it in the website.

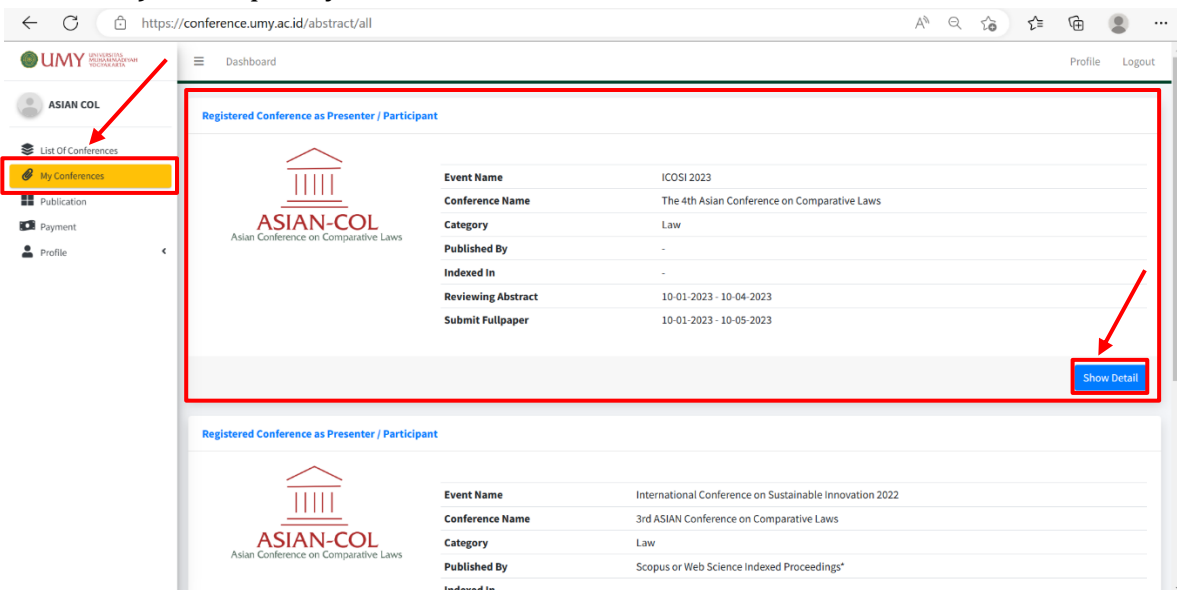


## HOW TO SUBMIT FULL PAPER

1. Open the main website of the UMY Conference through <https://conference.umy.ac.id>. Then, click **Login**.



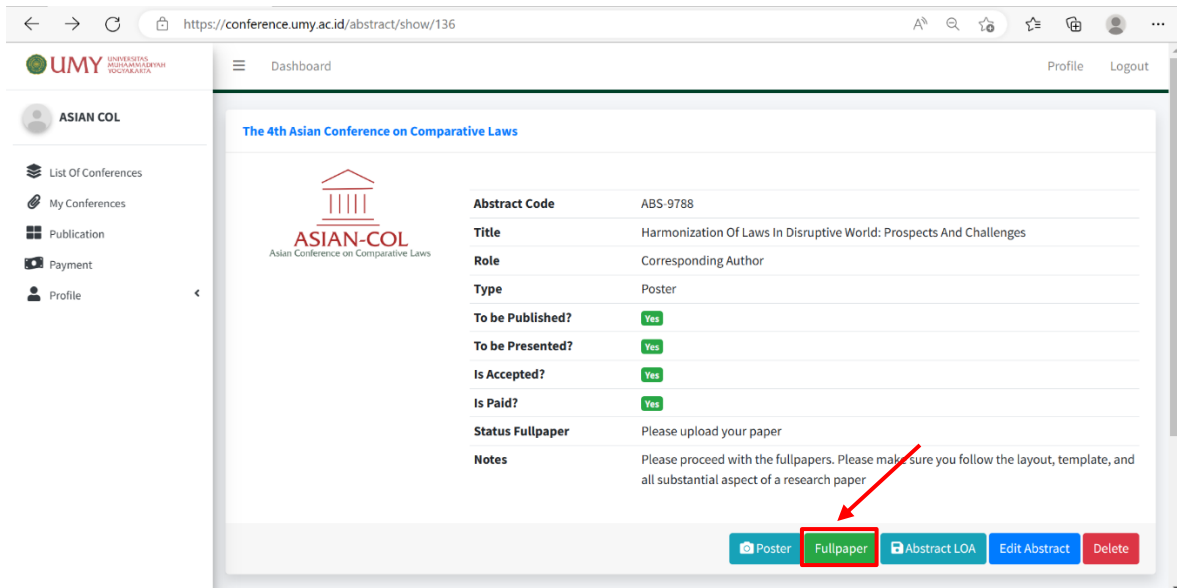
2. Click **My Conference** and choose Asian Conference on Comparative Laws 2023 (ASIAN-COL 2023). Subsequently, click **Show Details**.



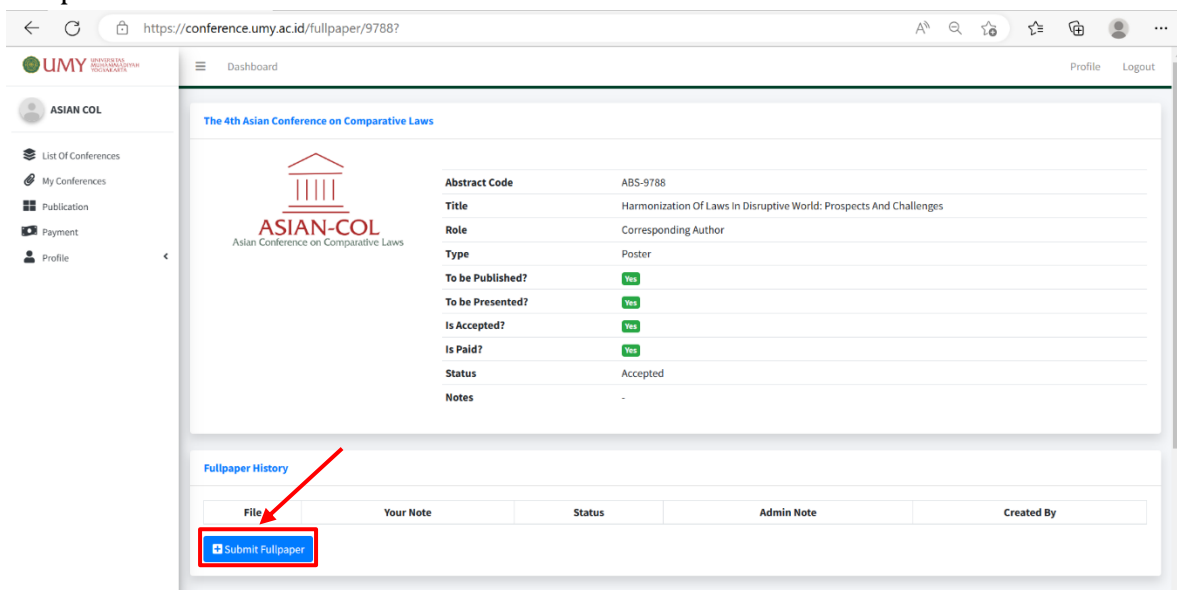
3. The detail abstract and payment status will appear on your screen. Make sure your payment slip has been uploaded and has been confirmed by the system so that the **Paid Status** (Is Paid?) column showing **Yes**.



#### 4. Then, click **Fullpaper**.

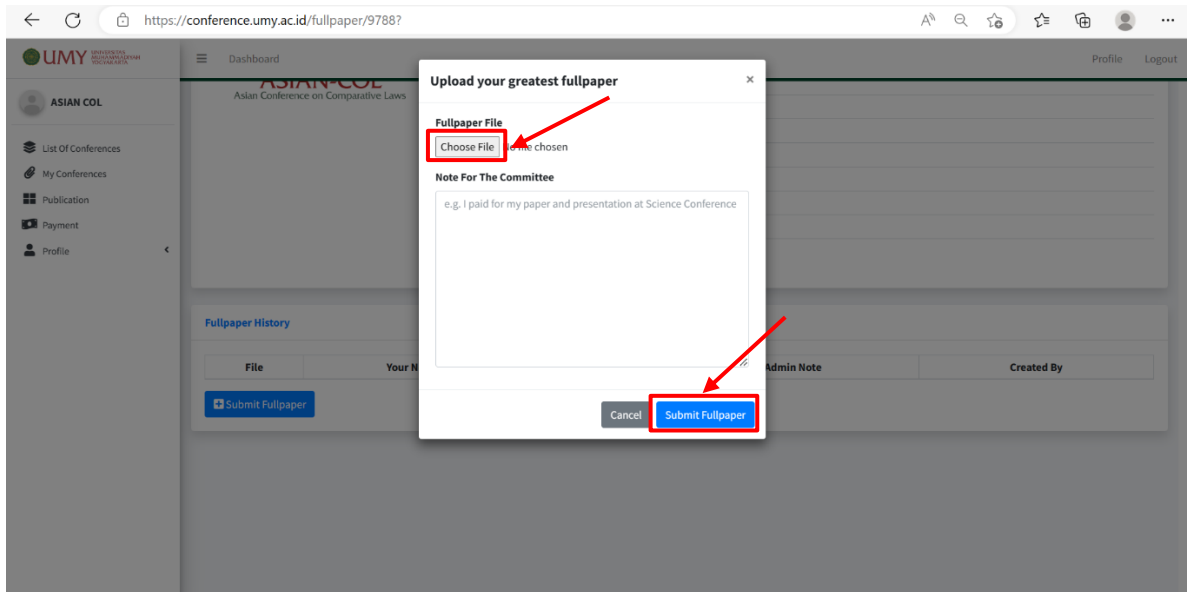


#### 5. Click **Submit Fullpaper**. Please adjust your paper in accordance with the provided template.

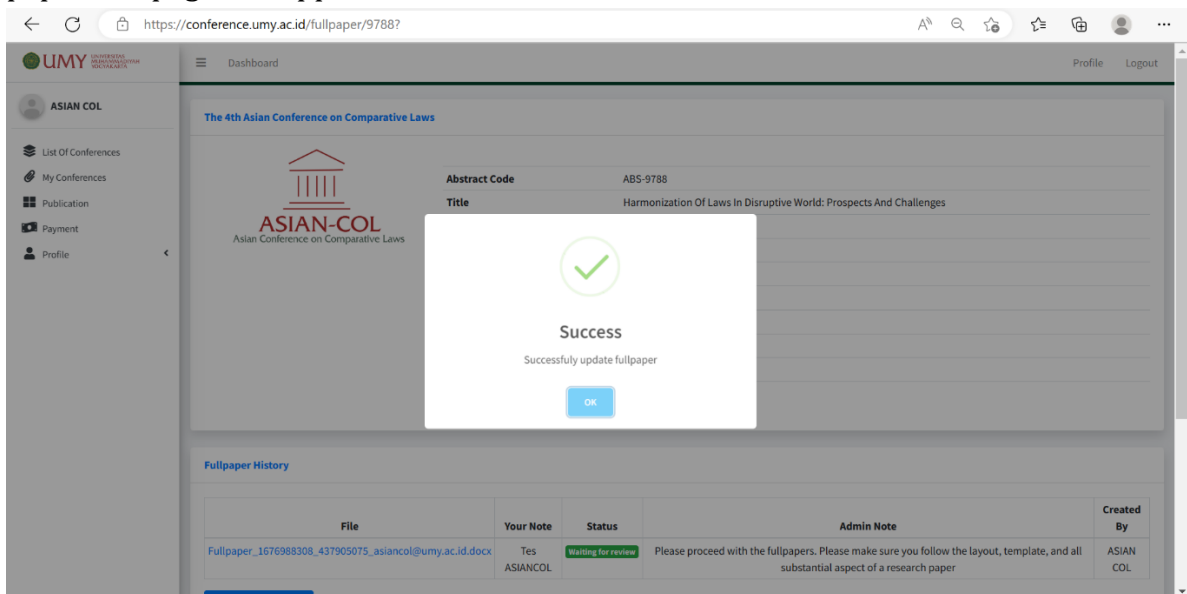


You may find the ASIAN-COL 2023 template in <https://asiancol.umy.ac.id/2023/downloads-and-archives/> website.

6. Click **Choose File** and select your full paper, then write down the additional information for the committee (if necessary) in the available column. Subsequently, click **Submit Fullpaper**.



7. Congratulations! Your full paper has been uploaded. After successfully submit the full paper, the page will appear as follows.



8. There will be a LoA full paper on the webpage. The LoA may be accessed should the paper has been reviewed by the Scientific Committee.

The screenshot shows a web browser window with the URL <https://conference.umy.ac.id/abstract/show/136>. The page is titled "The 4th Asian Conference on Comparative Laws" and features the ASIAN-COL logo. The main content area displays the following information:

Abstract Code	ABS-9788
Title	Harmonization Of Laws In Disruptive World: Prospects And Challenges
Role	Corresponding Author
Type	Oral
To be Published?	Yes
To be Presented?	Yes
Is Accepted?	Yes
Is Paid?	Yes
Status Fullpaper	Accepted
Notes	Please proceed with the fullpapers. Please make sure you follow the layout, template, and all substantial aspect of a research paper

At the bottom right of the page, there is a row of buttons: "Oral", "Fullpaper LOA 18", "Fullpaper", "Abstract LOA", "Edit Abstract", and "Delete". A red arrow points to the "Fullpaper LOA 18" button.

**You had successfully completed all the ASIAN-COL 2023 Full Paper Submission,  
See you at the Conference Day!**